



Caldicott Farm, Broad Oak, Hereford HR2 8QZ • Tel. 01981 580248 • sarah@orchardbarnholidays.co.uk

SELF CATERING BOOKING FORM

Please only send deposit when a booking has been confirmed by telephone/email

Full name -----
 Forename -----
 Mr/Mrs/Miss/Title -----
 Home Tel. Number -----
 Mobile Tel. Number -----
 Address -----

 Email Address -----
 Alternative emergency contact number -----
 Dates accommodation required **From:** -----
 (From 4pm day of arrival - 10am day of dep) **To:** -----
 Number of people over 18 yrs. -----
 Number of people aged between 2 & 18yrs: -----
 Number of infants under 2 yrs. of age -----
 Please tick as required: Travel Cot High Chair
 (Maximum of 2 of each)

Holiday Fees -----
 If applicable, fees for pets (please specify)
 @ £20 each - max. of 3 -----

Total amount payable -----
25% deposit payable on booking -----
Balance payable no less than 6 weeks prior to arrival -----
I have read and accept the terms and conditions for booking. Please tick
 I enclose the sum of: -----
 • deposit -----
 • balance -----
 • Total Fee -----
 Signed -----
 Date -----

Terms and Conditions for Self-Catering - Orchard Barn

1. Making Bookings and Payments

Please check that dates are available before paying a deposit.

A deposit of 25% of the holiday fee is payable on booking and will not be refundable except where booking is not accepted for whatever reason.

The balance of the fee must be paid in advance no less than six weeks prior to the commencement of the holiday. If the applicant fails to comply, Orchard Barn will not guarantee to reserve a booking.

Please make all payments by cheque and in sterling (GBP) - payable to "Orchard Barn".

2. Cancellation/ Terminations

Fees will be returnable, subject to deduction of the deposit, if written cancellation is received at any time prior to six weeks before the start of the holiday. If you cancel within six weeks from the start date of the holiday you will be responsible for the payment of the full fees. **It is recommended that insurance be taken out against cancellation for reasons outside your control.**

Self-catering fees and dates are quoted at the time of going to print and we reserve the right to make alterations, as and where necessary, or relevant.

3. Property and Safety

All property which a guest brings to Orchard Barn is brought entirely at their own risk and the proprietors cannot accept any responsibility for any loss or damage to the property of any guest, nor do they accept any liability to any guest except such is imposed by Statute. During a holiday, or when a guest is not on the property, the proprietors of Orchard Barn do not accept responsibility for any injury which is incurred.

Smoking is not permitted anywhere inside the building.

4. General

N.B. Please leave Orchard Barn in good order, as found - the "Named" person responsible for the initial booking, (who must be over 18), will be held responsible for any breakages, and a charge will be made if the property is left in a poor condition.

If bringing a baby to Orchard Barn please bring baby bedding and towels.

Please advise the proprietors if there is a change to the number of people using the accommodation. Please note that Orchard Barn sleeps 12 + 2 + 2 cots and no more than those maximum numbers may use the property.